

Preston Patrick Parish Council

Minutes of the Annual Meeting of Preston Patrick Parish Council held on Monday 23 May 2022 at Preston Patrick Memorial Hall

Present Cllr Peter Winter (PW) – Chairman,

Councillors; Olive Clarke (OC), Robert Nutter (RN), Keith Richardson (KR), Zoe Mack (ZM), Peter Gott (PG)

Also present: The Clerk, Scott Thornley (ST), 1 Member of the public

Start: 7:30 pm

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| 22/103 | <p>Welcome: The Chairman opened the meeting and welcomed everyone. The Chair congratulated Cllr. Mrs Olive Clarke on her recent 100th birthday and thanked her for her service to the parish and wider community.</p> | |
| 22/104 | <p>Election of Chair: Cllr. Mrs Clarke nominated Cllr. Winter and this was seconded by Cllr. Gott. RESOLVED that Cllr. Winter was unanimously elected as Chair for 2022-2023 and a Declaration of Acceptance of Office was signed.</p> | |
| 22/105 | <p>Election of Vice-Chair: Cllr. Winter nominated Cllr. Nutter and this was seconded by Cllr. Gott. RESOLVED that Cllr. Nutter was unanimously elected as Vice-Chair for 2022-2023.</p> | |
| 22/106 | <p>Apologies for Absence: RESOLVED that the following absences and reasons be approved:</p> <ul style="list-style-type: none"> • Tony Mason – Unwell | |
| 22/107 | <p>Minutes of previous meeting: RESOLVED that the minutes of the meeting held on 21 March 2022 pages 21016-21018 be confirmed as a true record and signed by Chairman.</p> | |
| 22/108 | <p>Declaration of interests: There were no interests to declare.</p> | |
| 22/109 | <p>Public Participation:</p> <ol style="list-style-type: none"> a) The police report had been received for April and had been circulated to all councillors to read prior to the meeting and contained some general information and advice about preventing burglaries which seemed to be on the rise in the area. b) No County or District Councillors were present but they were expected later. c) Janet Battye had been elected to the new Westmorland & Furness Council and was in attendance but had no further comments to make. | |
| 22/110 | <p>Planning: The meeting considered the following applications:</p> <p>SL/2022/0346 at White Cottage, Cow Brow, Lupton – Replacement Single storey side/rear extension</p> <p>RESOLVED that there were no objections to this application</p> | |
| 22/111 | <p>Member Appointments and Lead Responsibilities: RESOLVED that the council would make the following appointments to outside bodies: Armitstead Wind Farm – Cllr. Richardson Burton Educational Foundation – RESOLVED that Cllr. Gott would attend the next meeting and that councillors would then attend on a rota basis. CALC District Association – Cllr. Winter Holme Park Quarry Liaison – Noted there had been no meeting for a while and that a representative could be appointed when required. Highways Liaison – All councillors were not reporting Highways issues directly through the HIAMS system. RESOLVED to have an update on the HIAMS system at the next meeting. Public Rights of Way – Cllr. Gott Parish Tree Warden – This would be reviewed at a later date. Website – Cllr. Mack</p> | |
| 22/112 | <p>Policy and Governance Review: The council reviewed the following policies and documents: Standing Orders Financial Regulations Risk Assessment Asset Register Complaints Procedure Freedom of Information Policy</p> | |

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| | <p>Policy for dealing with the press and media RESOLVED that all policies remain the same as the previous year with the exception of Financial Regulations which had been updated to include online banking and payments.</p> | | | | | | | | | | | | | |
| 22/113 | <p>Finance: a) RESOLVED to approve the year end accounts and the bank reconciliation to 31/03/2022.</p> <p>b) Schedule of payments: - RESOLVED that the following payments be authorised</p> <table style="margin-left: 40px;"> <tr> <td>Preston Patrick Memorial Hall (Hall Hire)</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>A2A Advertising (Website Hosting)</td> <td style="text-align: right;">£78.00</td> </tr> <tr> <td>CALC (Subscription)</td> <td style="text-align: right;">£158.06</td> </tr> <tr> <td>Scott Thornley (Clerks Expenses)</td> <td style="text-align: right;">£159.64</td> </tr> <tr> <td>A2A Advertising (Domain Renewal)</td> <td style="text-align: right;">£80.00</td> </tr> <tr> <td>Zoe Mack (Expenses)</td> <td style="text-align: right;">£8.87</td> </tr> </table> <p>c) The insurance renewal was presented and it was RESOLVED to renew the insurance with Zurich for another year.</p> | Preston Patrick Memorial Hall (Hall Hire) | £150.00 | A2A Advertising (Website Hosting) | £78.00 | CALC (Subscription) | £158.06 | Scott Thornley (Clerks Expenses) | £159.64 | A2A Advertising (Domain Renewal) | £80.00 | Zoe Mack (Expenses) | £8.87 | |
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| 22/114 | <p>Audit 2021-2022:</p> <p>a) The report of the Internal Auditor had been circulated prior to the meeting and it was RESOLVED to approve the report.</p> <p>b) The Certificate of Exemption was presented and it was RESOLVED to approve the certificate and a copy was signed by the Chair.</p> <p>c) The Annual Governance Statement was presented and it was RESOLVED to approve it and a copy was signed by the Chair.</p> <p>d) The Annual Accounting Statement was presented and it was RESOLVED to approve it and a copy was signed by the Chair.</p> <p>e) The Notice of Public Rights was presented with the dates for inspection set as Monday 13 June to Friday 22 July 2022.</p> | | | | | | | | | | | | | |
| 22/115 | <p>Noticeboards: Noted that Cllr. Richardson had now received the authorisation from Highways to place the noticeboard at Millness and this and the one at the Memorial Hall were to be installed later in the week. It was suggested that Cllr. Mrs Clarke officially open the new boards. It was noted that a spare key was required for the board at Gatebeck and the Clerk would arrange this.</p> | | | | | | | | | | | | | |
| 22/116 | <p>Jubilee Celebrations: Celebrations for Preston Patrick and Preston Richard were being organised by the school, led by Sam Clark. The focus of the celebrations would be on Thursday 02 June from 4pm on the playing field at the school and would include a kids disco at 6pm, BBQ and a bar and disco for adults from 8pm amongst a range of other activities. It was noted that no decisions had been made regarding where to plant a tree for the Queens Green Canopy scheme. It was noted that the Gatebeck crossroads was not suitable as the land belonged to the County Council and a licence would be needed. Two locations near West View were suggested and it was noted that it needed to be somewhere where people would be able to see it when walking past.</p> | | | | | | | | | | | | | |
| 22/117 | <p>Website: Cllr. Mack gave a demonstration of the new website. Thought now needed to be given about the best way to transfer the information to the new site. Cllr. Mack and the Clerk to discuss this.</p> | | | | | | | | | | | | | |
| 22/118 | <p>Footpaths: Correspondence had been received regarding the condition of some footpaths in the parish. It was noted that some footpaths were not well maintained but that this was generally the responsibility of Cumbria County Council. It was suggested that the Clerk write to the correspondent asking for details of locations so that this could be looked at.</p> | | | | | | | | | | | | | |
| 22/119 | <p>Meetings: Cllr. Winter noted that the CALC District Association meeting in March had not taken place. Cllr. Winter thanked those councillors who had taken part in the recent Litter Pick. It was suggested that another pick could take place later this year or early 2023.</p> | | | | | | | | | | | | | |
| 22/120 | <p>Correspondence Received: The following correspondence was noted:</p> <ul style="list-style-type: none"> • NALC – Legal Updates • Lancaster Canal Trust – Complete Guide to Lancaster Canal | | | | | | | | | | | | | |

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| | <ul style="list-style-type: none"> • CALC – Contact details for councillors • CALC – Newsletter • Cumbria Police – April Report • Heather Johnson – Footpaths <p>RESOLVED that contact details for councillors could be passed on to CALC.</p> | |
| 22/121 | <p>Councillor Matters:</p> <p>It was noted that a reply had been sent to Mr. Derek Jones regarding the church cross and that no further correspondence had been received.</p> <p>It was noted that residents in Millness had suggested that the 40mph speed limit on the A65 should extend all the way to the roundabout. Noted that surveys have been done in the past and it was not considered to be an issue.</p> <p>Noted that potholes in millness had now been repaired.</p> <p>Noted that a culvert had collapsed in Nook. The location was noted on the map and the Clerk will report this to Cumbria County Council for action.</p> <p>Noted that a new gang of thieves had been operating in nearby areas. They had been melting the locks out of UPVC doors in order to gain entry to take car keys.</p> | |
| 22/122 | <p>Date of Next Meeting:</p> <p>RESOLVED that the date of the next Parish Council Meeting be Monday 18 July 2022, 7.30pm at Preston Patrick Memorial Hall. Items for the agenda to be sent to the Clerk by the 12 July 2022.</p> <p>Meeting closed 8.50pm</p> | |

Chair:

Date: