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22nd July 2020

PRESTON PATRICK PARISH COUNCIL

To Members of the Council

You are summoned to attend the Annual General Meeting of Preston Patrick Parish Council to take place online on Monday, 27th July 2020, to deal with the items of business set out in the agenda below commencing 7.30pm

Join the meeting using the link below

<https://zoom.us/j/95554121783?pwd=bGYrNHRYVTRFRmpwaHlySWJOSHBPZz09>

Alternatively log onto the zoom website <https://zoom.us/join> and use the following details to join the meeting.

Meeting ID: 955 5412 1783 Password: 9RMmsQ

You may also dial into the meeting by phone. Please contact the clerk for details

(N.B. Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Council for any malicious acts/viruses etc. when using this third-party system.)

Please aim to arrive at the meeting **before** 7.25 in case of connectivity problems.

A. Cade

Ms Anne-Marie Cade
Clerk

AGENDA

1. **Statement by the current chair**
2. **Election of a Chairman** – to elect a Chairman for the year 2020-21 and receive their declaration of acceptance of office
3. **Election of a Vice Chairman**– to elect a Vice-Chairman for the year 2020-21 and receive their declaration of acceptance of office
4. **Apologies** – to receive apologies and note or approve reasons for absence
5. **Minutes** – to authorise Chairman to sign the Minutes of the Extra-Ordinary Council Meeting held 22nd June 2020 pp 20001-20002 as a true record *(previously circulated)*
6. **Declarations of Interest** - to receive declarations of Members' interests in respect of items on this agenda. *(Members are reminded of their responsibilities as set out in the Code of Conduct to declare any disclosable pecuniary interests or other registrable interests.)*
7. **Public Participation**
 - i. To receive a report from Kendal Rural Policing Team
 - ii. To receive a report on relevant matters from local County and District Council Members

- iii. Any member of the public may make representations on matters relating to the parish
(items for decision not on the agenda will be considered for inclusion on a future agenda)

8. Planning

- a) To submit observations to the planning authority on current planning applications and note any submissions between meetings:

Application No.	Location	Proposal
SL/2020/0375	J36 Rural Auction Centre, Crooklands, MILNTHORPE	Construction of penning and a loading facility within the lairage field and diversion of public footpath
CU/2020/0001	Cox Bank Farm Birks Lane Preston Patrick MILNTHORPE LA7 7PD	Change of use of agricultural building to 3 dwellings

- b) To consider a response to the planning authority review of the local plan and call for sites.

9. Member appointments and lead responsibilities – to review appointments for 2020-21

10. Policy and Governance Review – to review and if necessary amend Council policies and governance documents for 2020-21 including

- Standing Orders - to consider changes to include protocol for virtual meetings
- Financial Regulations
- Risk Assessment – to review and update the Councils risk assessment
- Asset Register
- Complaints Procedure
- Procedure for dealing with FOI requests
- Dates of meetings 2020-21

11. Finance

- a) **Schedule of Payments July** - To note balances, budget position as at 30 June 2020 and to approve payments as listed in the financial report
- b) **Budget report**- to receive an updated budget report

12. Web site domain lock and accessibility – to consider action necessary to comply with .gov and accessibility regulations including adopting an accessibility statement

13. Gatebeck :- to receive updates on speed limit and emissions and consider any further actions

14. Consultations – to consider responses to current consultations including

- Nalc devolution white paper consultation
- Local Electricity Bill request for support

15. Meetings:- to receive reports or note attendance of external meetings including

- **Calc AGM** – virtual meeting 26th September

16. Councillor Matters - To receive items of interest to the Parish for information only. (Items raised for decision will be considered for inclusion on a future agenda)

17. Date of Next Meeting – Mon 28th September – Ordinary Parish Council Meeting, 7.30 Preston Patrick Memorial Hall or online as appropriate **(tbc)**