

11<sup>th</sup> May 2018

## PRESTON PATRICK PARISH COUNCIL

### To Members of the Council

You are summoned to attend the Annual Meeting of Preston Patrick Parish Council at Preston Patrick Memorial Hall on Monday, 21<sup>st</sup> May 2018, to deal with the items of business set out in the agenda below commencing immediately after the Annual Parish Meeting (start 7pm)

*A. Cade*

Ms Anne-Marie Cade  
Clerk

### AGENDA

1. **Election of a Chairman** – to elect a Chairman for the year 2018-19 and receive their declaration of acceptance of office
2. **Election of a Vice Chairman**– to elect a Vice-Chairman for the year 2017-18 and receive their declaration of acceptance of office
3. **Apologies** – to receive apologies and note reasons for absence
4. **Minutes** – to authorise Chairman to sign the Minutes of the Ordinary Council Meeting held 26<sup>th</sup> March 2018 pp 1714-1715 as a true record (*previously circulated*)
5. **Declarations of Interest** - to receive declarations of Members' interests in respect of items on this agenda. (*Members are reminded of their responsibilities as set out in the Code of Conduct to declare any disclosable pecuniary interests or other registrable interests.*)
6. **Public Participation**
  - i. To receive a report from Kendal Rural Policing Team
  - ii. To receive a report on relevant matters from local County and District Council Members
  - iii. Any member of the public may make representations on matters relating to the parish (*items for decision not on the agenda will be considered for inclusion on a future agenda*)
7. **Planning**
  - a) To submit observations to the planning authority on current planning applications including:

Application No.	Location	Proposal	Name
SL/2018/ 0345	Overbeck Bungalow, LA7 7PA	Two storey side extensions	clark

- b) To note any decisions made by the Planning Authority since the last meeting.

8. **Member appointments and lead responsibilities** – to review appointments for 2018-19
9. **Policy and Governance Review** – to review and if necessary amend Council policies and governance documents for 2018-2019 including
  - Standing Orders
  - Financial Regulations

- Risk Assessment
- Asset Register
- Complaints Procedure
- Procedure for dealing with FOI requests
- Policy for dealing with the press and the media
- Dates of meetings 2018-19

#### **10. Finance**

- a) Year-end accounts** – to receive and approve the year end accounts, bank reconciliation
- b) Schedule of Payments May-** – To note balances, budget position as at 30 April 2018 and to approve payments as listed in the financial report
- c) Insurance** - To approve insurance arrangement for June 2018 – June 2019
- d) Budget report-** to receive an updated budget report for 2018-19

#### **11. Audit 2017 – 2018 –**

- To receive the Internal Audit Report
- To note arrangements for External Audit
- To approve the Governance Statement for the Annual Return
- To approve the Finance Statement for the Audit Annual Return

#### **12. GDPR** – to receive an update from the Clerk and approve actions to comply with GDPR

#### **13. Parish Litter Pick** – to set further date for a Parish Litter Pick

#### **14. Flooding** – to consider action following complaints of flooding from Skip Burn Beck

#### **15. B4SW** - broadband project update

#### **16. Meetings:-** to receive reports or note attendance of external meetings

- **LAP meeting 28<sup>th</sup> June - Crosthwaite**
- **Calc District – 14<sup>th</sup> June, Kendal**
- **Street Lighting – 18<sup>th</sup> June , Grange over Sands**

#### **17. Councillor Matters** - To receive items of interest to the Parish for information only. (Items raised for decision will be considered for inclusion on a future agenda)

#### **18. Date of Next Meeting – Mon 23 July – Ordinary Parish Council Meeting, 7.30 Preston Patrick Memorial Hall (tbc)**