

10th May 2019

PRESTON PATRICK PARISH COUNCIL

To Members of the Council

You are summoned to attend the Annual Meeting of Preston Patrick Parish Council at Preston Patrick Memorial Hall on Monday, 20th May 2019, to deal with the items of business set out in the agenda below commencing immediately after the Annual Parish Meeting (start 7pm)

A. Cade

Ms Anne-Marie Cade
Clerk

AGENDA

1. **Election of a Chairman** – to elect a Chairman for the year 2019-20 and receive their declaration of acceptance of office
2. **Election of a Vice Chairman**– to elect a Vice-Chairman for the year 2019-20 and receive their declaration of acceptance of office
3. **Apologies** – to receive apologies and note reasons for absence
4. **Minutes** – to authorise Chairman to sign the Minutes of the Ordinary Council Meeting held 25th March 2019 pp 1812-1814 as a true record (*previously circulated*)
5. **Declarations of Interest** - to receive declarations of Members' interests in respect of items on this agenda. (*Members are reminded of their responsibilities as set out in the Code of Conduct to declare any disclosable pecuniary interests or other registrable interests.*)
6. **Public Participation**
 - i. To receive a report from Kendal Rural Policing Team
 - ii. To receive a report on relevant matters from local County and District Council Members
 - iii. Any member of the public may make representations on matters relating to the parish (*items for decision not on the agenda will be considered for inclusion on a future agenda*)
7. **Planning**
 - a) To submit observations to the planning authority on current planning applications and note submissions between meetings:

Application No.	Location	Proposal	response
SL/2019/0173	OS Field no 3045 adjacent to Rabbit Warren Wood Gatebeck LA8 0HW	Extension of barn and relocation of stable block	No response made between meetings (no objections assumed)

- b) To note any decisions made by the Planning Authority since the last meeting.

Application No.	Location	Proposal	Decision
SL/ 2019/ 0213	2 New Valley, Lupton, LA61PF	Demolition of porches and construction of replacement porch to west elevation and single storey to rear elevation	Conditional

- 8. Member appointments and lead responsibilities** – to review appointments for 2019-20
- 9. Policy and Governance Review** – to review and if necessary amend Council policies and governance documents for 2019-20 including
 - Standing Orders
 - Financial Regulations
 - Risk Assessment
 - Asset Register
 - Complaints Procedure
 - Procedure for dealing with FOI requests
 - Policy for dealing with the press and the media
 - Dates of meetings 2019-20
- 10. Finance**
 - a) **Year-end accounts** – to receive and approve the year end accounts, bank reconciliation
 - b) **Schedule of Payments May-** – To note balances, budget position as at 30 April 2019 and to approve payments as listed in the financial report
 - c) **Budget report-** to receive an updated budget report for 2019-20
 - d) **Insurance** - To approve insurance arrangement for June 2019 – June 2020
- 11. Audit 2017 – 2018** –
 - To receive the Internal Audit Report
 - To note arrangements for External Audit
 - To approve the Governance Statement for the Annual Return
 - To approve the Finance Statement for the Audit Annual Return
- 12. Pensions** – to receive an update from the clerk and consider any actions required
- 13. Parish Litter Pick** – to receive feedback from the Parish Litter Pick
- 14. Consultations** – *Traffic commissioners???*
- 15. Meetings:-** to receive reports or note attendance of external meetings
 - **Calc District** – 6th June, Kendal
 - **Calc conference** – 22nd June , Penrith
- 16. Councillor Matters** - To receive items of interest to the Parish for information only. (Items raised for decision will be considered for inclusion on a future agenda)
- 17. Date of Next Meeting – Mon 29 July – Ordinary Parish Council Meeting, 7.30 Preston Patrick Memorial Hall (tbc)**