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17<sup>th</sup> June 2020

## PRESTON PATRICK PARISH COUNCIL

### To Members of the Council

You are summoned to attend an extra-ordinary meeting of Preston Patrick Parish Council to take place online on Monday, 22<sup>nd</sup> June 2020, to deal with the urgent items of business set out in the agenda below commencing 7.30pm

Join the meeting using the link below

<https://zoom.us/j/93880097321?pwd=cy9INEV1Q3FNVEFwOHZ4aTI4QXd0UT09>

Alternatively log onto the zoom website <https://zoom.us/join> and use the following details to join the meeting

Meeting ID: 938 8009 7321 Password: 9RMmsQ

*(N.B. Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Council for any malicious acts/viruses etc. when using this third-party system.)*

Please aim to arrive at the meeting before 7.25 in case of connectivity problems.

*A. Cade*

Ms Anne-Marie Cade  
Clerk

### AGENDA

- 1. Apologies** – to receive apologies and approve reasons for absence
- 2. Minutes** – to authorise Chairman to sign the Minutes of the Ordinary Council Meeting held 20<sup>th</sup> January 2020 pp 1911-1913 as a true record (*previously circulated*) and to note that the meetings scheduled for 30<sup>th</sup> March and 25<sup>th</sup> May were cancelled due to Coronavirus restrictions
- 3. Declarations of Interest** - to receive declarations of Members' interests in respect of items on this agenda. (*Members are reminded of their responsibilities as set out in the Code of Conduct to declare any disclosable pecuniary interests or other registrable interests.*)
- 4. Planning**
  - a) To submit observations to the planning authority on current planning applications and note submissions between meetings:

Application No.	Location	Proposal	response
SL/2020/0192 (response sent 21 <sup>st</sup> April)	J36 Rural Auction Centre, Crooklands, MILNTHORPE	New building is for additional storage for goods and materials (Use Class B8 - Storage or distribution)	Request to ensure that a proper landscaping scheme is put in place.

**5. Finance**

- a) **Year-end accounts** – to receive and approve the year end accounts, bank reconciliation, variance and payments over £100
- b) **Insurance** - To approve insurance arrangement for June 2020 – June 2021
- c) **Budget report**- to receive an updated budget report for 2020-21
- d) **Grants** – to consider requests from the Memorial hall and GN Air Ambulance
- e) **IT equipment purchase** - to approve purchase of a laptop and necessary software
- f) **Schedule of Payments June-** – To note balances, budget position as at 30 May 2020 and to approve payments as listed in the financial report

**6. Audit 2019 – 2020 –**

- To receive the Internal Audit Report
- To note arrangements for External Audit and approve exemption and public access dates
- To approve the Governance Statement for the Annual Return
- To approve the Finance Statement for the Audit Annual Return

**7. Date of Next Meeting – Mon 27 July – Ordinary Parish Council Meeting, 7.30 Preston Patrick Memorial Hall or online as appropriate**