

12<sup>th</sup> May 2017

## PRESTON PATRICK PARISH COUNCIL

### To Members of the Council

You are summoned to attend the Annual Meeting of Preston Patrick Parish Council at Preston Patrick Memorial Hall on Monday, 22<sup>nd</sup> May 2017, to deal with the items of business set out in the agenda below commencing immediately after the Annual Parish Meeting (start 7pm)

*A. Cade*

Ms Anne-Marie Cade  
Clerk

### AGENDA

1. **Election of a Chairman** – to elect a Chairman for the year 2017-18 and receive their declaration of acceptance of office
2. **Apologies** – to receive apologies and note reasons for absence
3. **Minutes** – to authorise Chairman to sign the Minutes of the Ordinary Council Meeting held 27<sup>th</sup> March 2017 pp 129-131 as a true record (*previously circulated*)
4. **Declarations of Interest** - to receive declarations of Members' interests in respect of items on this agenda. (*Members are reminded of their responsibilities as set out in the Code of Conduct to declare any disclosable pecuniary interests or other registrable interests.*)
5. **Election of a Vice Chairman**– to elect a Vice-Chairman for the year 2017-18 and receive their declaration of acceptance of office
6. **Public Participation**
  - i. To receive a report from Kendal Rural Policing Team
  - ii. To receive a report on relevant matters from local County and District Council Members
  - iii. Any member of the public may make representations on matters relating to the parish (*items for decision not on the agenda will be considered for inclusion on a future agenda*)
7. **Planning**
  - a) To submit observations to the planning authority on current planning applications including:

Application No.	Location	Proposal	Name
SL/2017/	Warth Sutton Farm, Crooklands, LA7 7NU	Erection of agricultural worker's dwelling (amended) 1047	Robinson

- b) To note any decisions made by the Planning Authority since the last meeting.

8. **Member appointments and lead responsibilities** – to review appointments for 2017-18
9. **Policy and Governance Review** – to review and if necessary amend Council policies and governance documents for 2017-2018 including
  - Standing Orders
  - Financial Regulations

- Risk Assessment
- Asset Register
- Complaints Procedure
- Procedure for dealing with FOI requests or under the Data Protection Act
- Policy for dealing with the press and the media
- Dates of meetings 2017-18

#### **10. Finance**

- a) Year-end accounts** – to receive and approve the year end accounts, bank reconciliation
- b) 2017 – 18 Payments** - To approve the list of regular payments, and subscriptions for 2017-18
- c) Schedule of Payments May-** – To note balances, budget position as at 30 April 2017 and to approve payments as listed in the financial report
- d) Insurance** - To approve insurance arrangement for June 2017 – June 2018
- e) Budget report-** to receive an updated budget report for 2017-18

#### **11. Audit 2016 – 2017 –**

- To receive the Internal Audit Report
- To note arrangements for External Audit
- To approve the Governance Statement for the Annual Return
- To approve the Finance Statement for the Audit Annual Return

#### **12. Community Led Plan** – to receive an update from Cllr Winter and the full draft report

#### **13. Parish Litter Pick** – to report on the Parish Litter Pick

#### **14. Himalayan Balsam** – to consider action to eradicate

#### **15. B4SW** - broadband project update

#### **16. Meetings:-** to receive reports or note attendance of external meetings

- **LAP meeting 29th March 2017 – Cllr Mason**

#### **17. Councillor Matters** - To receive items of interest to the Parish for information only. (Items raised for decision will be considered for inclusion on a future agenda

#### **18. Date of Next Meeting – Mon 24 July – Ordinary Parish Council Meeting, 7.30 Preston Patrick Memorial Hall (tbc)**