

## Finance Report and Schedule of Payments – November 2019

Bank Reconciliation and Balances		
As at	31-Oct-19	
<b>Bank statements</b>	£	
Current Account	2,317.39	
Savings Account	4148.62	
<b>Total Cash</b>		<b>£6,466.01</b>
<b>Less Unpresented Cheques</b>		
chq no.	£	
<b>Total Unpresented</b>		<b>£0.00</b>
<b>Net Bank Balance as at</b>	<b>31-Oct-19</b>	<b>£6,466.01</b>
<b>CASH BOOK</b>		
Opening Balance*		4269.8
Add: Receipts		4,125.14
Less: Payments		1,928.93
<b>Closing Balance Cash Book</b>		<b>£6,466.01</b>
	As at	<b>31-Oct-19</b>
* opening balance as at 01-04-19		

## Additional receipt

Vat reclaim Total      £576.54, received 19-11-2019, taking the cash book balance to £7,042.55

## Schedule of Payments November 2019

Payee	Chq No	Amount	Budget Head and detail
I J Smith	1006014	65.00	Grass cutting September, including strim
A Cade	100615	108.12	Expenses April – Oct (travel/ home £93.90, postage £8.37, stationery £5.85)
A Mason	100616	25.00 (tbc)	S137, reimbursement for poppy wreath
Total		198.12	Amount tbc