

Preston Patrick Parish Council

Minutes of the Ordinary Meeting of Preston Patrick Parish Council held on Monday 22nd March 2021 online in Zoom Meetings

Present Chairman - Cllrs Peter Winter (PW) , Robert Nutter (RN) – Vice-Chairman, Councillors Keith Richardson (KR), Peter Gott (PG), Tony Mason (TM), Olive Clarke (OC), Zoe Mack (ZM)

Also present: The Clerk, Anne-Marie Cade (AMC), and 1 member of the public

Start: 7:30 pm

20/101	Apologies for Absence: - RESOLVED that the following absences and reasons be noted: – - Cllr Mack had been unable to attend the previous meeting due to work commitments and notified the Clerk after the meeting	-
20/102	Minutes of previous meeting: - RESOLVED that the minutes of the ordinary meetings held on the 18 th January 2021 pages 20010-20011 be confirmed as a true record and be signed by the Chairman	AMC / PW
20/103	Declaration of interests: - RESOLVED that it be noted that • Cllr Peter Winter declared a disclosable non-pecuniary interest in item 6a, planning application sl/2021/0232 as a neighbour to the applicant	-
20/104	Exclusion of public and press: - RESOLVED that item 16 concerning a review of the Clerk's terms and conditions be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).	-
20/105	Public Participation, Police report: - RESOLVED that it be noted that Neighbourhood police are now reporting to parish councils through a monthly email newsletter which is distributed by the clerk between meetings. Also that the Clerk, on behalf of the Council thanked Martin Boak local PCSO for his work with the parish on his retirement	-
20/106	Public Participation, County and District Councillor reports: - RESOLVED that it be noted that no County or District Councillors were able to attend. Cllr Roger Bingham sent a report for circulation to members concerning the local government review. Also Resolved that the clerk contact district councillors to request more regular attendance or reports	AMC
20/107	Public Participation, Public representations: - RESOLVED that it be noted that no matters were raised by the public	-
20/108	Planning - Applications for development: - RESOLVED that the following response be sent to the planning authority in response to planning application consultations • SL/2021/0114, Gatebeck Business Park, LA8 OHS, erection of 3 industrial units; The Parish Council hold no objections to this development but would ask the Planning Authority to bear in mind the needs of residents whose properties are in close proximity who are, experiencing continuing development around them and suffering from pollution problems from one nearby business. The Parish Council would therefore like to see any permission restricted to light industrial uses, appropriate working hours imposed, and to be assured that the Planning Authority will ensure that all residents are fully consulted on future developments and will effectively enforce all relevant planning restrictions or environmental regulations. • SL/2021/0232, Waterside Barn, Preston Patrick, Change of use of agricultural land to domestic curtilage, erection of a summerhouse and improvements to vehicular access (Retrospective) - Support	AMC
20/109	Planning – Applications, Planning Authority decisions: - RESOLVED that the following decisions be noted	-

	<ul style="list-style-type: none"> • SL/2020/0966 Barns 1 & 2 Sillfield Farm Gatebeck, LA8 0HZ Conversion of barns to 5 dwellings - Conditional 	
20/110	Planning – Review of South Lakeland Local Plan: - RESOLVED that it be noted that no further update or consultation has been received	
20/111	Finance -Balances and Schedule of payments: - RESOLVED that it be noted that the closing cash book balance as at the 28 th February 2021 is £12,320.25 and that this reconciles with the net bank balance at this date. Also that payments listed on the schedule be authorised to a total of £579.19.	AMC/
20/112	Finance – service contracts review: - RESOLVED that <ul style="list-style-type: none"> • Payroll Service – that the service be transferred to a local company that have presented a lower quote than the current provider • Gross cutting service – the current supplier be kept with no increase in cost • Council contact phone number – this service be reviewed at the next meeting • Web hosting – be reviewed when the web site is reviewed 	
20/113	Finance – Budget report: - RESOLVED that the estimated budget report for the year end 2020-21 and that a different antivirus be used at a lower cost to the council, Zoom contract to be reviewed nearer to renewal date	AMC
20/114	Effectiveness of Governance and Procedures review: - RESOLVED that <ul style="list-style-type: none"> • The Council are satisfied that the arrangements for internal control are effective and that J. Hartley be asked to carry out the internal audit for the current financial year • Parish Council policies are currently satisfactory without further updates at present 	AMC
20/115	Notice boards: - RESOLVED that Cllrs Winter and Richardson consider the specification for a notice board to be positioned on the Memorial Hall wall for Parish Council use only and a free standing board for Millness for Parish Council and public use, and bring a selection of quotes to the next meeting for consideration	PW/ KR
20/116	Highways -Gatebeck, 20mph speed limit: - RESOLVED that it be noted that initial consultation was positive but progress with the Traffic Regulation Order has been delayed due to other priorities. Full consultation is expected in the summer with a Committee decision in Autumn and completion of the project hopefully by the end of the year	PW/ AMC
20/117	Highways - Footpaths: - RESOLVED that the Clerk report faults to the County Council including, <ul style="list-style-type: none"> • The footpath from the church exiting onto the A65 at Crooklands • A fallen tree blocking a footpath and increasing flood risk at Skipburn Beck • The overgrown footway opposite the Memorial Hall 	AMC/ PW
20/118	Annual Litterpick: - RESOLVED that the Clerk forward the response to the request to SLDC for the loan of equipment as soon as it comes in to facilitate arrangements.	
20/119	Consultations, Cumbria Local Government Review: - RESOLVED that the Chairman and Clerk draft responses to consultation questions for circulation before submission before the 19 th April expressing support for the Bay Authority proposal.	-
20/120	Meetings: - RESOLVED that it be noted that Cllr Winter attended two online meetings <ul style="list-style-type: none"> • Calc event with presentations on the Local Government Review • Calc District meeting online where cycling/walking on urban footways was discussed 	-
20/121	Councillor Matters the following matters were raised <ul style="list-style-type: none"> • There will be further planning application for which Cllrs Gott and Winter will declare an interest and not be included in any consultation • Footpath signage needs review with several signs damaged, members to report any they notice. For next agenda, with consideration of councillor responsibilities 	-

20/122	Date of Next Meeting - RESOLVED that the date of the Annual General Meeting of the Parish Council be Monday 24th May 2021, 7.30pm either at Preston Patrick Memorial Hall or online via zoom meetings as pandemic restrictions allow	
	The public meeting closed at 9.05pm	
20/123	Review of Clerk's terms and Conditions: - RESOLVED that from the beginning of the financial year <ul style="list-style-type: none"> • The clerk's pay grade remain the same with hours increased from 3 to 4 per week in line with Nalc recommendations to cover increased administration • The home use payments increase from £5 pcm to £7, travel allowance unchanged 	
	The meeting closed at 9.15pm	

Chair:

Date: