

Preston Patrick Parish Council

**Minutes of the Annual General Meeting of Preston Patrick Parish Council held on Monday 27th
July 2020 online in Zoom Meetings**

Present Acting Chairman - Tony Mason

**Cllrs Peter Winter (PW) – Elected Chairman, Olive Clarke (OC), Keith Richardson (KR), Zoe Mack (ZM),
Peter Gott (PG), Robert Nutter (RN) elected Vice - Chairman**

Also present: The Clerk, Anne-Marie Cade (AMC), and 0 members of the public

Start: 7:30 pm

20/017	Chairman's Statement: - RESOLVED that it be noted that the Chairman opened the meeting and spoke on the continued need for online meetings to continue council business and thanked the Clerk and members for making this possible.									
20/018	Election of Chairman:- RESOLVED that Peter Winter be elected Chairman of Preston Patrick Parish Council until the AGM in May 2021. Also that it be noted that Tony Mason stepped aside as chairman but agreed to continue to act as Chair until the acceptance of office is signed by the newly elected chair	PW TM AMC								
20/019	Election of Vice-Chairman:- RESOLVED that Robert Nutter be elected Vice-Chairman of Preston Patrick Parish Council until the AGM in May 2021. Verbal acceptance of office accepted , clerk to arrange signing of acceptance of office.	AMC RN								
20/020	Apologies for Absence:- RESOLVED that the following absences and reasons be approved:- <ul style="list-style-type: none"> • Peter Gott (PG),- apologies for the meeting 22 June 2020 accepted as unavoidable delay at work 									
20/021	Minutes of previous meeting:- RESOLVED that the minutes of the ordinary meetings held on the 22 nd June 2020 pages 20001-20002 be confirmed as a true record and signed by Tony Mason as acting Chairman.	TM								
20/022	Declaration of interests:- RESOLVED that it be noted no interests were declared									
20/023	Public Participation, Police report:- RESOLVED that it be noted that Neighbourhood police were unable to produce the usual report due to covid duties but have said that there have been no recent significant incidences within the parish.									
20/024	Public Participation, County and District Councillor reports:- RESOLVED that it be noted that a written report was received from Councillor Roger Bingham who was unable to attend as he was attending other Parish Council meetings.									
20/025	Public Participation, Public representations:- RESOLVED that it be noted that no members of the public attended the meeting. Updates from Gatebeck residents taken during item 13									
20/026	Planning - Applications for Development: - RESOLVED that the following response be sent to the planning authority in response to planning application consultations									
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 15%;">Application No.</th> <th style="width: 15%;">Location</th> <th style="width: 25%;">Proposal</th> <th style="width: 45%;">Response</th> </tr> </thead> <tbody> <tr> <td>SL/2020/0375</td> <td>J36, Rural Auction Centre, Crooklands, Milnthorpe</td> <td>Construction of penning and a loading facility within the lairage field and diversion of public footpath</td> <td>The Parish Council has concerns about the diversion of the footpath and would wish to see the scheme amended to allow the current route to remain unaltered or if an alternative is unavoidable that a shorter route be</td> </tr> </tbody> </table>	Application No.	Location	Proposal	Response	SL/2020/0375	J36, Rural Auction Centre, Crooklands, Milnthorpe	Construction of penning and a loading facility within the lairage field and diversion of public footpath	The Parish Council has concerns about the diversion of the footpath and would wish to see the scheme amended to allow the current route to remain unaltered or if an alternative is unavoidable that a shorter route be	
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				found. It holds no objections to other aspects of this application.																					
	<p>Also that it be noted that the following application is potentially permitted without consultation under planning law , and that the council holds no objections to the plans</p> <ul style="list-style-type: none"> • CU/2020/0001Cox Bank Farm Birks Lane Preston Patrick MILNTHORPE LA7 7PD Change of use of agricultural building to 3 dwellings 																								
20/027	<p>Planning – Review of South Lakeland Local Plan: - RESOLVED that the Clerk and Cllr Winter draft a response for circulation to all councillors and feedback before submission to the effect that the Council would like to see the rural character of the parish maintained with no major development within the parish, including further expansion of development in the J36 area. The council is of the opinion that the lack of local amenities make the parish unsuited for housing development.</p>																								
20/028	<p>Member appointments and lead: - RESOLVED that the following appointments and lead responsibilities be made</p> <table border="1"> <thead> <tr> <th colspan="2">Outside Bodies</th> </tr> </thead> <tbody> <tr> <td>Armistead Wind Farm Funding Committee</td> <td><i>Cllr Richardson</i></td> </tr> <tr> <td>Burton Educational Trust</td> <td><i>Cllr Mrs Clarke</i></td> </tr> <tr> <td>CALC District Association</td> <td><i>Cllr Winter</i></td> </tr> <tr> <td>Holmescales Quarry Liaison Committee</td> <td><i>Cllr Mrs Clarke, Cllr Mason</i></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2">Lead Responsibilities</th> </tr> </thead> <tbody> <tr> <td>Highways liaison representative</td> <td><i>Cllr Gott</i></td> </tr> <tr> <td>Parish Rights of Way representative</td> <td><i>Cllr Gott</i></td> </tr> <tr> <td>Parish Tree Warden</td> <td><i>Cllr Mason</i></td> </tr> <tr> <td>Web site</td> <td><i>Cllr Mack</i></td> </tr> </tbody> </table>				Outside Bodies		Armistead Wind Farm Funding Committee	<i>Cllr Richardson</i>	Burton Educational Trust	<i>Cllr Mrs Clarke</i>	CALC District Association	<i>Cllr Winter</i>	Holmescales Quarry Liaison Committee	<i>Cllr Mrs Clarke, Cllr Mason</i>	Lead Responsibilities		Highways liaison representative	<i>Cllr Gott</i>	Parish Rights of Way representative	<i>Cllr Gott</i>	Parish Tree Warden	<i>Cllr Mason</i>	Web site	<i>Cllr Mack</i>	
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20/029	<p>Policy and Governance Review – RESOLVED that following review, Council policies and governance documents for 2020-21 be amended or adopted as follows</p> <ul style="list-style-type: none"> • Standing Orders, - amend to include protocol for virtual meetings • Financial Regulations – no change • Risk Assessment – updated to include risk of not being able to hold meetings • Asset Register - no change. Cllr Richardson to seek location for old notice board in the Millness area • Complaints Procedure - no change • Procedure for dealing with FOI requests - no change • Dates of meetings 2020-21, September 21st, November 30th, January 18th, March 22nd and AGM May 24th with the Parish Assembly also to take place on that date. 				KR																				
20/030	<p>Finance -Schedule of payments: - RESOLVED that it be noted that the closing cash book balance as at the 30th June 2020 is £8,474.67, and that this reconciles with the net bank balance at this date. Also that the payments listed on the schedule be authorised to a total of £154.65 and in addition the new laptop be purchased as specified by the Council at a cost of £510</p>				AMC																				
20/031	<p>Finance – Budget Report:- RESOLVED that the updated budget report for 2020-21 be received and approved</p>																								

20/032	Web site domain lock and accessibility:- RESOLVED that it be confirmed that the Clerk is the appointed domain name and administrator and noted that they have completed the web lock registration. Also that progress has been made by the Clerk and Cllr Mack on reviewing the web site to ensure that it complies with accessibility regulations. The accessibility statement to be brought to the next meeting for approval	AMC, ZM
20/033	Gatebeck, speed limit: - RESOLVED that the clerk arrange a meeting with the relevant officer, Cllrs Winter and Mason a local resident and County Councillor to consider options to improve road safety in Gatebeck.	AMC, PW, TM
20/034	Gatebeck, emissions complaint:- RESOLVED that it be noted that a local resident has made a number of complaints against SLDC in response to their handling of reports of harmful emissions from a local business and that the acting chairman has drafted a letter in support of residents calling for SLDC to take action on the matter. Clerk to circulate	TM, AMC
20/035	Consultations :- RESOLVED that following consideration, no responses be sent to the following consultations <ul style="list-style-type: none"> • Nalc devolution white paper consultation • Local Electricity Bill request for support 	
20/036	Meetings:- – RESOLVED that it be noted that Cllr Winter will attend the following meetings on behalf of the Council <ul style="list-style-type: none"> • Calc district virtual meeting, 17th September • Calc AGM – virtual meeting 26th September 	PW
20/037	Councillor Matters the following matters were raised <ul style="list-style-type: none"> • consideration of appointing a member responsible for communications to the parish magazine and Westmoreland gazette local column. For the next agenda • Appreciation be noted for the work carried out on behalf of the parish by Tony Mason during his time as chairman and thanks for the time and care he has put into parish matters, and good wishes to the newly elected chairman . • The memorial hall will be open from Monday 3rd August. Risk assessments have been carried out and safety measures including hand sanitiser put in place. • The church will be open again from Sunday 2nd August 	AMC
20/038	Date of Next Meeting - RESOLVED that the date of the next Parish Council Meeting be Monday 21st September 2020, 7.30pm either at Preston Patrick Memorial Hall or online via zoom meetings as pandemic restrictions allow. Items for inclusion on the agenda to be sent to the Clerk by the 11 th September 2020.	
	The public meeting closed at 9.20pm	

Chair:

Date: