

## Preston Patrick Parish Council

**Minutes of the Extra-Ordinary Meeting of Preston Patrick Parish Council held on Monday 22<sup>nd</sup> June 2020 online in Zoom Meetings**

**Present Chairman - Tony Mason**

**Cllrs Peter Winter (PW) – Vice –Chair, Olive Clarke (OC), Keith Richardson (KR), Robert Nutter (RN)**

**Also present: The Clerk, Anne-Marie Cade (AMC), and 0 members of the public**

**Start: 7:35 pm**

<b>20/001</b>	<b>Chairman's Statement: - RESOLVED</b> that it be noted that the Chairman opened the meeting.											
<b>20/002</b>	<b>Apologies for Absence:- RESOLVED</b> that the following absences and reasons be approved:- <ul style="list-style-type: none"> <li>• <b>Zoe Mack (ZM)</b>, - healthcare work duties during the pandemic</li> <li>• <b>Peter Gott (PG)</b>, - clerk to consult with members on acceptance of reason for absence and confirmed at the July meeting.</li> </ul>			<b>AMC</b>								
<b>20/003</b>	<b>Minutes of previous meeting:- RESOLVED</b> that the minutes of the ordinary meetings held on the 20 <sup>th</sup> January 2020 pages 1911 -1913 be confirmed as a true record and signed by the Chairman.											
<b>20/004</b>	<b>Declaration of interests:- RESOLVED</b> that it be noted that cllrs Richardson and Clarke declared an interest in item 5d, the allocation of grants as members of the memorial hall committee											
<b>20/005</b>	<b>Planning - Applications for Development: - RESOLVED</b> that the following response sent between meetings to the planning authority be noted <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Application No.</th> <th style="width: 25%;">Location</th> <th style="width: 25%;">Proposal</th> <th style="width: 30%;">Response</th> </tr> </thead> <tbody> <tr> <td>SL/2020/0192 (response sent 21<sup>st</sup> April)</td> <td>J36, Rural Auction Centre, Crooklands, Milnthorpe</td> <td>New building for additional storage for goods and materials (class B8 Storage or distribution)</td> <td>Request to ensure that a proper landscaping scheme is put in place</td> </tr> </tbody> </table>			Application No.	Location	Proposal	Response	SL/2020/0192 (response sent 21 <sup>st</sup> April)	J36, Rural Auction Centre, Crooklands, Milnthorpe	New building for additional storage for goods and materials (class B8 Storage or distribution)	Request to ensure that a proper landscaping scheme is put in place	
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<b>20/006</b>	<b>Finance –Year end accounts :- RESOLVED</b> that the year-end budget report, bank reconciliation, variance and payments over £100 be received and approved and that it be noted that savings were made during the year against the budget but that some of the outstanding payments were carried forward to the current financial year.											
<b>20/007</b>	<b>Finance – Insurance :- RESOLVED</b> that the arrangements made by the Clerk for the continuation of insurance for the Parish Council with Axa insurance on the same basis as the previous year at a cost of £218 be approved											
<b>20/008</b>	<b>Finance – Budget Report:- RESOLVED</b> that the budget report for 2020-21 be received and approved and that money be allocated for a Zoom Meeting monthly charge if required.											
<b>20/009</b>	<b>Finance – Grants:- RESOLVED</b> that Preston Patrick Memorial Hall be granted £300 towards improvements to the gents toilets, and that the Great North Air Ambulance be granted a donation of £25 (to be budgeted under section 137)			<b>AMC</b>								
<b>20/010</b>	<b>Finance – IT equipment :- RESOLVED</b> that the Clerk be authorised to purchase a new laptop up to a value of £500 and office software up to £100.			<b>AMC</b>								
<b>20/011</b>	<b>Finance -Schedule of payments: - RESOLVED</b> that it be noted that the precept and grant payments from SLDC have been received and that the closing cash book balance as at the 30 <sup>th</sup> May 2020 is £10,462.64, and that this matches the net bank balance at this date. Also that the payments listed on the schedule be authorised to a total of £1987.97. The Clerk to arrange for cheques to be signed			<b>AMC</b>								

<b>20/012</b>	<b>Audit 2019-20 - Internal Audit Report : - RESOLVED that</b> the internal Audit report completed by Julie Hartley on the 6 <sup>th</sup> May 2020 be received and it be noted that any comments raised had been addressed.	
<b>20/013</b>	<b>Audit 2019-20 – Exemption and public access arrangements: - RESOLVED that</b> the Council meets all the requirements for exemption from external audit as a parish Council with income/ expenditure of less than £25,000 and that the Clerk/RFO and Chairman be authorised to sign the exemption certificate. Also that it be noted that the period of public access commence on 29 <sup>th</sup> June and end on 7 <sup>th</sup> August, the clerk to post notices.	<b>AMC/ TM</b>
<b>20/014</b>	<b>Audit 2019-20 – AGAR, Governance Statement:- RESOLVED that</b> the Council has met all requirements of internal control and that the Clerk and Chairman be authorised to sign the statement of Governance	<b>AMC/ TM</b>
<b>20/015</b>	<b>Audit 2019-20 – AGAR, Financial Statement: - RESOLVED that</b> the 2019-20 accounting statement be received and approved as accurate and the Chairman and Clerk/RFO authorised to sign accordingly	<b>AMC/ TM</b>
<b>20/016</b>	<b>Date of Next Meeting - RESOLVED that</b> the date of the next Parish Council Meeting be <b>Monday 27<sup>th</sup> July 2020, 7.30pm</b> either at Preston Patrick Memorial Hall or online via zoom meetings as pandemic restrictions allow. Items for inclusion on the agenda to be sent to the Clerk by the 17 <sup>th</sup> July 2020.	
	<b>The public meeting closed at 8.10pm</b>	

Chair:

Date: